

The Hong Kong University of Science & Technology
School of Science
Withdrawal of Credit Transfer
(Undergraduate Students)

Notes

1. Once the application is approved, students **CANNOT** reapply credit transfer based on the same qualification again.
2. The last day to withdraw credit transfer is the last day of the add-drop period of the student's first regular term upon entry.

Application Procedure:

1. Student should complete Sections I and II below, and submit the completed form to the school or home division/department for approval.
2. Students will be notified of the application result by ARRO.

SECTION I: Student Particulars

Student Name: _____ Student ID No.: _____

Contact No.: _____ Email Address: _____

Program of Study: _____ Year of Study: _____

SECTION II: Application Details

I would like to withdraw the following credit transfer:

Subject Taken Elsewhere		Equivalent HKUST Course		Reason for Withdrawal
Examination Subject (with level)/ Course Code	Grade Obtained	HKUST Course Code	No. of Credits	

SECTION III: Student Declaration

- 1. I have consulted the academic advisor/ UG Coordinator on the consequences of credit transfer withdrawal.
- 2. I hereby confirm that my decision is final. I will not be eligible to apply for credit transfer based on the same qualification in the future.

Signature of Student

Date

SECTION IV: Decision of the School of Science/ Home Department or Division

The application is approved / not approved.

Signature of the Dean / Designate

Name

Date